

Minutes of the Meeting of Woodwalton Parish Council held on 27th July 2016, 7.30pm

Present: Cllrs Peck (Chairman), Gilbert, Lee, Rodford and the Clerk Members of the public: 1 Key: PC Parish Council HDC Huntingdonshire District Council CCC Cambridgeshire District Council		
1	Chairman's Welcome	
2	To receive apologies and reasons for absence	Cllr Pinder sent his apologies and these were accepted.
3	Members Declarations of Pecuniary Interest relating to matters on the agenda	None.
4	Public and press participation session with respect to items on the agenda	The Clerk reported that she had received an email from a resident in New Road who was concerned about the failure of the planting on the railway embankment. To be addressed in agenda item 22.
5	To sign and approve minutes dated 25 th May 2016 and 4 th July 2016	The Parish Council, unanimously, agreed these to be true reflections of the meetings . The Chairman signed and dated each of the pages.
6	Matters arising from the minutes (information only)	The Clerk advised she should have asked Cllr Lee to complete a Declaration of Acceptance for the role of Cllr. Cllr Lee completed this and returned it to the Clerk.
7	Reports from Parish Cllrs	Via the Clerk, Cllr Pinder reported that he had attended a recent Highways Open Day and asked for the condition of Woodwalton's footways to be reviewed, and for Highways to report back on when the footways might be given appropriate surface treatment. He added that he also expressed concerns regarding Network Rail's track widening proposals, should they be considering bringing heavy traffic under the bridge and through the village. Cllr Pinder was particularly concerned about pedestrian safety and road damage. Cllr Peck reported that she had attended a recent Luminus Community Conference.
8	Reports from District and County Cllrs	D Cllr Howe and C Cllr Tew sent their apologies. C Cllr Tew, via the Clerk, reported that he had ordered new grips to be cut along New Road .
9	Clerk's report	None.
10	Correspondence received, inc:- a) HDC, email - Invitation to a presentation re Devolution proposals, 9 th August 2016 b) CCC, email - Parental survey re extended entitlement of childcare for working families c) TMO, Highways, email - Road closure at Raveley Fen Road, 5 th September 2016	PC noted. Clerk to add this to the website. Clerk to add this to the website.

Signed..... Dated.....

	d) Paul Lai, email - Request for signatures on petition to help reduce suicides	PC declined to participate.
11	Health & Safety, inc:- a) Tree issues and appropriate action	Cllr Peck advised that there was a detached tree limb on the Beville green . There was concern that children might get hurt if they played on it and the Clerk was asked to call the Riddy Wood Project to see if they would like to use the branch. (Since the meeting, the branch has been moved to the ditch , negating the cause for concern). Cllr Peck also raised an issue with a tree on the Memorial green that appeared to need limbs removing to make safe. It was, unanimously, agreed for Cllr Peck to approach a local tree surgeon to make the tree safe and the PC gave, unanimous, agreement for the spend, provided it came below £100.00, as per the PC's Financial Regulations, 10 (a) and (h).
12	Planning	None.
13	To review the insurance needs in preparation for policy renewal	The Clerk raised a question over the amount that the street lamps were insured for. She was asked to contact the insurance company and ask whether the PC insured based on 'new for old' . To be reviewed again at the next meeting.
14	To review training needs	Cllr Lee advised that she had attended some Cllr training at Sawtry PC, recently. It was agreed that there were no, current, training needs .
15	Pension enrolment for the Clerk	The Clerk advised that she had made the Declaration of Compliance , advising that there were no employees wishing to take up a pension scheme.
16	To confirm that the Clerk's annual appraisal has been completed	This was confirmed.
17	Request from resident for the introduction of a waste bin under the railway bridge	After a discussion around costs, the PC, unanimously, decided not to approve the request, at this time . The PC agreed to keep a watching brief and review if necessary.
18	Clerk's salary a) To approve revised STO payment from 1 st September 2016 of new pay scales 2016-2017, as agreed by the National Joint Council for Local Government Services Clerk's hourly rate increasing from £10.83 to £10.94 (Scale pt 23) b) To approve a non-consolidated (one-off payment) backdating the increase in hourly rate from 1 st January 2016 through to 31 st August 2016 (Increased STO will not come into effect until the September payment)	Unanimously, approved. Unanimously, approved.

Signed..... Dated.....

19	<p>Financial report and payments to be made, inc:- Approval of the following: a) £307.72 (£153.86 x 2) (STO) Clerk's salary and expenses, Jun/Jul 2016 b) £1.81 (CHQ 376) Refund to C Bradley for postage - <i>to be paid at the next meeting</i> c) £11.44 (CHQ 376) Backdated pay due to hourly pay increase (see agenda item 18b) - <i>to be paid at the next meeting</i> <i>Not on the agenda</i> £22.74 (May), £23.51 (Jun), £22.74 (Jul) (DD) E-ON, Street Light Electricity d) To note the reconciled bank account balance</p>	<p>All payments were checked and approved. It was agreed for all payments to be made at the next meeting, when the changes to the banking signatories had been formalised.</p> <p>Reconciled current account, bank balance - £6,817.41 Reconciled reserves account, bank balance - £29, 259.15</p>
20	<p>Clarification that all gift monies from the Solar Farm project (25,000.00) are still intact and held in the Reserves Account, in the name of the Parish Council</p>	<p>On the minutes of 9th July 2014, it had been brought to the PC's attention that in agenda item 5, "<i>Councillors agreed that £5000 should be used to bolster the reserves...</i>". The PC confirmed that this action was never taken by the previous clerk and for the purpose of the minutes, the PC, unanimously, agreed to reverse this decision. The PC confirmed that all of the £25,000.00 gifted to the PC by Sun and Alternative Technology Ltd, was intact and held in the Reserves Account, until such time that decisions were made, by parishioners, on how monies should be spent.</p>
21	<p>To record/acknowledge the date of the next Parish Meeting on 17th September 2016 where the Community Led Plan and gift monies will be discussed</p>	<p>Whilst this is not a Parish Council meeting, the PC asked Cllr Pinder, in his other role as Leader of the Community Led Plan Group, to ensure that all homes within the parish were delivered a notice of the meeting 3 weeks before the meeting date. Cllr Peck, in her role as Parish Chair, would add an agenda to the board and website, also 3 weeks ahead of the meeting. Cllr Pinder to provide the Clerk items for the agenda by the 19th August.</p>
22	<p>Planting on the railway embankment update</p>	<p>The Clerk advised that she had chased Network Rail and had no response. The PC understood that the department addressing the possible introduction of a 4th railway line at Network Rail had discussed with the Clerk about presenting at the September PC meeting and it was, unanimously, agreed that the PC hold off on addressing the planting until then, given the possible disruption to the current landscaping.</p>
23	<p>Feedback regarding the possible reinstatement of the 4th railway line</p>	<p>Cllrs advised that they had attended the recent presentation by Network Rail and understood that the project was 2 years away. The Clerk reported that she had been contacted by Network Rail who hoped to attend the</p>

Signed..... Dated.....

		September PC meeting to present to the public.
24	Grass cutting review	It was noted that there had been various communications to the PC regarding HDC's acknowledgement of a poor grass cutting service this season and their commitment to improve this. Cllrs reported that there had been an improvement, with the standard now being as good as it used to be. It was, unanimously, agreed to keep a watching brief .
25	Date of next meeting	28th September 2016
	The meeting ended at 9.15pm	

Signed..... Dated.....